

PUBLIC SAFETY COMMITTEE

May 29, 2014

5:30 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Robert Peay  
Commissioner Jeff Phillips  
Commissioner Tiffany Phillips  
Commissioner Doug Shafer  
Commissioner Robert Stevens  
Commissioner Matt Young  
Commissioner Gary Farley, C

OTHERS PRESENT:

Ernest Burgess  
Robert Arnold  
Larry Sloan  
Michael Gregory  
Randy White  
Bernard Salandy  
Mary Schneider  
Jeff Davidson  
Joe Russell  
Lynn Duke  
Dan Goode  
Tharrel Kast  
Rob Odom  
Becky Shelton

Chairman Farley presided and called the meeting to order at 5:30 p.m. with all members being present at that time.

MINUTES:

"Commissioner T. Phillips moved, seconded by Commissioner Stevens, to approve the minutes of the last meeting. This motion passed unanimously by acclamation."

OSHA REPORT:

Dan Goode presented the OSHA report for the use and information of the Committee. Following discussion,

"Commissioner Shafer moved, seconded by Commissioner Peay, to approve the OSHA report as presented. This motion passed unanimously by acclamation."

Mr. Goode advised TOSHA made an unannounced inspection on May 20 and made on site inspections at the Maintenance Department and PAWS. The report is not back yet.

CORRECTIONAL WORK CENTER REPORT:

Bernard Salandy presented the Correctional Work Center report for the use and information of the Committee. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner Shafer, to approve the Correctional Work Center report as presented. This motion passed unanimously by acclamation."

Mr. Salandy next presented a proposed budget amendment to provide sufficient funds in the clerical personnel line item as an employee with more County experience replaced an employee who left County service.

From: 101-54220-115 Sergeants -	\$ 2,200
From: 101-54220-160 Guards -	\$ 310
To: 101-54220-162 Clerical Personnel -	\$ 2,510

"Commissioner Peay moved, seconded by Commissioner Shafer, to approve the budget transfer for the Correctional Work Center as requested. This motion passed unanimously by roll call vote."

JUVENILE DETENTION REPORT:

Lynn Duke presented the Juvenile Detention report for the use and information of the Committee. Following discussion,

"Commissioner Peay moved, seconded by Commissioner Stevens, to approve the Juvenile Detention report as presented. This motion passed unanimously by acclamation."

Ms. Duke next presented the proposed annual contract with the State Department of Children's Services which provides for the State to pay up to \$132.38 per child per day. Following discussion,

"Commissioner Young moved, seconded by Commissioner J. Phillips, to approve the Contract with the State Department of Children's Services as presented and forward the same to the Budget Committee. This motion passed unanimously by acclamation."

Ms. Duke next presented a proposed budget amendment to provide additional monies for overtime for an employee that is leaving County employment and has existing compensatory balances. Following discussion,

From: 101-54240-164 Attendants -	\$ 2,000
To: 101-54240-187 Overtime -	\$ 2,000

"Commissioner J. Phillips moved, seconded by Commissioner T. Phillips to approve the budget amendment of Juvenile Detention as requested. This motion passed unanimously by roll call vote."

#### DRUG COURT REPORT:

Mary Schneider presented the Drug Court report for the use and information of the Committee. Following discussion,

"Commissioner Shafer moved, seconded by Commissioner J. Phillips, to approve the Drug Court report as presented. This motion passed unanimously by acclamation."

Ms. Schneider next presented a proposed Grant Contract with the State Department of Mental Health and Substance Abuse Services in the amount of \$107,500. Following discussion,

"Commissioner Peay moved, seconded by Commissioner Stevens, to approve the Grant Contract as presented and forward the same to the Budget Committee. Additionally, appropriate officials are authorized to sign said Grant Contract. This motion passed unanimously by acclamation."

#### PAWS REPORT:

Michael Gregory presented the PAWS report for the use and information of the Committee. Following discussion,

"Commissioner Peay moved, seconded by Commissioner J. Phillips, to approve the PAWS report as presented. This motion passed unanimously by acclamation."

Mr. Gregory next presented a proposed budget amendment to purchase a second vehicle and box this fiscal year advising while there may be sufficient funds available in the payroll line items to transfer to the capital line item the Finance Department has advised against this and the funding is requested from the Development Tax. Following discussion,

From: 101-34585	Restricted for Capital -	\$39,000
To: 101-55120-718	Motor Vehicle -	\$20,000
To: 101-55120-790	Other Equipment -	\$19,000

"Commissioner J. Phillips moved, seconded by Commissioner Young, to approve the budget transfer for PAWS as requested. This motion passed by roll call vote with Commissioner Shafer voting "no"."

AMBULANCE SERVICE REPORT:

Randy White presented the Ambulance Service report for the use and information of the Committee. Following discussion,

"Commissioner Stevens moved, seconded by Commissioner Shafer, to approve the Ambulance Service report as presented. This motion passed unanimously by acclamation."

Mr. White next presented a proposed budget amendment allocating money received from the Rutherford County Emergency Communications District for use in training dispatchers. The funds are designated to pay for classes and to pay for overtime or PRN coverage while personnel attend the classes.

To: 118-48130	Contributions -	\$ 8,000
To: 118-55130-196	In-Service Training -	\$ 8,000

"Commissioner Young moved, seconded by Commissioner J. Phillips, to approve the budget transfer for the Ambulance Service as requested. This motion passed unanimously by roll call vote."

Mr. White next presented a proposed budget amendment to move funds from the Ambulance Fund to the Capital Projects Fund and establish the project for constructing a new ambulance station and renovation of the Pace Center.

From: 118-55130-706	Building Construction -	\$250,000
To: 118-99100-590	Operating Transfers -	\$250,000

"Commissioner Shafer moved, seconded by Commissioner Peay, to approve the budget transfer for the Ambulance Service as requested. This motion passed unanimously by roll call vote."

COUNTY FIRE/RESCUE REPORT:

Rob Odom and Larry Sloan presented the County Fire/Rescue report for the use and information of the Committee. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner T. Phillips, to approve the County Fire/Rescue report as presented. This motion passed unanimously by acclamation."

Commissioner Young advised the County is at the benchmark on fire engines needing to be replaced and he was concerned there is no effort being made to replace them and sees no plan and he would like to see two trucks purchased through the Development Tax Fund. Chairman Farley asked for the pump hours on the 01/02 trucks and Mr. Odom was unsure as to pump hours. Mayor Burgess advised he had information on the mileage but not pump hours. Additionally, Mayor Burgess advised the capital funds needed to be reviewed to see if fire engines can be put in the budget but Commissioner Young's point was well taken. Mayor Burgess has the schedule of prioritized equipment replacement and it can be reviewed at anytime. Chairman Farley advised he agreed with Commissioner Young and the apparatus can have liability issues. Commissioner Young advised he wanted to see \$650,000 allocated for two fire trucks. Mayor Burgess advised in the first part of June they should be pulling the numbers together. Chairman Farley turned the meeting over to Vice Chairman Shafer at this time.

"Commissioner Young moved, seconded by Chairman Farley, to ask that the County Fire Department add \$650,000 to its 14/15 budget from the County Development Tax or other appropriate fund and forward the same to the Budget Committee for discussion at the June 4 meeting."

Vice-Chairman Shafer asked for discussion on the motion.

Commissioner Young advised the Development Tax is up and money is there and the County is funding other things besides trucks. Chairman Farley advised it is a liability issue when a truck breaks down either on the road or at a fire and the County needs to start the process of replacing trucks. Commissioner Young advised it takes nine to twelve months to build a truck so if the purchase is approved July 1 the County may not have to pay for the truck until the next budget year. Commissioner Shafer advised all commitments for the fund are not known at this time. Mayor Burgess advised the total budget package needed to be reviewed. Commissioner Peay advised he also wanted the volunteer departments included in any equipment study. Mayor Burgess advised he did not know if the money could be found without a tax increase but he would look at and consider in the total budget.

"Commissioner Stevens moved to amend the original motion, seconded by Commissioner T. Phillips, that the Public Safety Committee would like for the Budget Committee at its meeting June 4 prioritize the purchase of two fire engines considering funding sources. This amendment was rescinded."

"Commissioner Stevens moved to amend the original motion, seconded by Commissioner T. Phillips, to request the County Mayor in consultation with the Finance Director to bring forth a recommendation to purchase two fire trucks at the June 4 Budget Committee meeting not to exceed \$650,000. This motion passed unanimously by acclamation."

"The original motion as amended passed unanimously by acclamation."

Chairman Farley resumed chair of the meeting.

#### EMERGENCY MANAGEMENT AGENCY REPORT:

Tharrel Kast presented the Emergency Management Agency report for the use and information of the Committee. Following discussion,

"Commissioner Young moved, seconded by Commissioner T. Phillips, to approve the Emergency Management Agency report as presented. This motion passed unanimously by acclamation."

Mr. Kast next presented a proposed budget amendment to purchase ReadyOps Software advising the initial cost is \$9,000 and the annual cost thereafter is \$6,000 but the County can opt out of the contract. Mr. Kast advised the software helps with documentation required for reimbursement for emergency situations.

From: 101-54430-411 Data Processing Supplies -	\$ 353
From: 101-54430-412 Diesel Fuel -	\$ 1,750
From: 101-54430-425 Gasoline -	\$ 1,177
From: 101-54430-429 Instructional Supplies & Mat.	\$ 1,500
From: 101-54430-435 Office Supplies -	\$ 900
From: 101-54430-451 Uniforms -	\$ 500
From: 101-54430-711 Furniture & Fixtures -	\$ 143
To: 101-54430-709 Data Processing Equipment -	\$ 6,323

"Commissioner Young moved, seconded by Commissioner T. Phillips, to approve the budget transfer for Emergency Management Agency as requested. This motion passed by roll call vote with Commissioner Peay voting "no"."

Mr. Kast next presented proposed budget amendments (1) to fund communications for the remainder of the fiscal year and (2) purchase additional communication equipment.

From: 101-54430-351 Rentals -	\$ 3,100
To: 101-54430-307 Communication -	\$ 3,100
From: 101-54430-320 Dues & Memberships -	\$ 200
From: 101-54430-499 Miscellaneous Supplies -	\$ 6,500
To: 101-54430-708 Communication Equipment -	\$ 6,700

"Commissioner Young moved, seconded by Commissioner J. Phillips, to approve the budget amendments for Emergency Management Agency as requested. This motion passed unanimously by roll call vote."

SHERIFF'S DEPARTMENT REPORT:

Robert Arnold and Joe Russell presented proposed budget amendments to (1) transfer from Sheriff's budget to Jail budget for food and utilities; (2) transfer within budget for part time salaries; (3) recognize revenue from donations into Other Charges and Contracts for Operation Integrity, Explorers and Memorial Garden; (4) recognize revenue from sale of recycle materials; (5) recognize revenue from Contributions; (6) recognize revenue from sale of materials; (7) recognize revenue from Other Revenue into Building Improvements and (8) correct salary line items to reflect the amount actually paid out.

From: 54110-307 Communication -	\$70,000
From: 54110-194 Jury Expense -	\$10,000
From: 54110-425 Gasoline -	\$20,000
To: 54210-422 Food -	\$60,000
To: 54210-452 Utilities -	\$40,000
From: 54110-148 Dispatchers Sal -	\$12,000
To: 54110-169 Part Time Sal -	\$12,000
To: 101-44570 Donations -	\$ 1,200
To: 54110-599 Other Charges -	\$ 500
To: 54110-399 Other Contracts -	\$ 700
To: 101-44145 Sale/Recy Mat -	\$ 1,980
To: 54210-707 Bldg Improvement -	\$ 1,442
To: 54210-499 Other Supplies -	\$ 538
To: 101-48130 Cont/Gov.Ag. -	\$ 900
To: 54110-196 In-Service -	\$ 900
To: 101-44130 Sale of Mat -	\$ 1,984
To: 54110-499 Other Supplies -	\$ 1,904
To: 54110-435 Office Supplies -	\$ 80
To: 101-44990 Other Revenue -	\$ 2,563
To: 54210-707 Bldg Improve -	\$ 2,563
From: 101-54110-107 Detectives -	\$37,000
From: 101-54110-119 Accountants -	\$19,000
To: 101-54110-109 Captain -	\$ 2,500
To: 101-54110-110 Lieutenants -	\$ 600
To: 101-54110-115 Sergeants -	\$ 4,700
To: 101-54110-140 Salary Supplements -	\$ 4,200
To: 101-54110-189 Other Salary & Wages -	\$44,000
From: 101-54210-160 Guards -	\$ 9,000
To: 101-54210-110 Lieutenants -	\$ 1,000
To: 101-54210-115 Sergeants -	\$ 8,000

"Commissioner Shafer moved, seconded by Commissioner T. Phillips, to approve the budget transfers for the Sheriff's Office as requested. This motion passed unanimously by roll call vote."

Sheriff Arnold provided the line item report with commendations for the use and information of the Committee.

"Commissioner T. Phillips moved, seconded by Commissioner Stevens, to approve the Sheriff's Department report as presented. This motion passed unanimously by acclamation."

There appearing to be no further business to come before the Committee, Chairman Farley declared the meeting adjourned at 7:31 p.m.

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GARY FARLEY, Chairman